

## Minutes

Outgoing candidate selection meeting  
as part of the Erasmus project

**FOR STUDENT MOBILITY AT THE UNIVERSITY OF ..... COUNTRY:**

.....

**Date :** .....

**Location:** .....

Agenda:

Examine the documents of candidates as part of the Erasmus project for mobility at the University of.....

Presents: .....

The call for applications was published on:

- The website of .....
- The official Facebook page of .....
- .....

### **Number of candidates**

**The committee decided on** the following:

*Elimination criteria: documents are eliminated:*

- Out of time
- First year bachelor students
- Proof of language is missing
- Candidates who have applied in a category that does not correspond to their courses.
- The candidate has benefited from an unconsumed mobility grant (PNE-PROFAS B or other) not consumed.

*Selection criteria:*

No.	Designation	Note
1	Student ranking in class: Based on previous years (example, for an M2 student; the years L1+L2+L3+M1) For PhD students the 05 years of Bachelor's and Master's	A: Top 10%
		B: 25% next
		C: 30% next
		D: 25% next
		E: last 10%
2	<b>Interview</b>	<b>10</b>
3	English language level with certified certification	Bonus TOEFL or IELTS
		C2
		C1
		B2
		B1
	Bonus for a language level of destination country with	C

4	approved certification (other than English or Arabic)	B	02
		A	01
5	Acceptance certificate or invitation from the host university's research institute (PhD students) if available		05
	List of publications (only for PhD students)		05
6	Candidate with special needs		05
7	The candidate with the lowest incomes		02
8	The candidate has consumed or is being held for a mobility grant in the same year N		-50%
9	The candidate consumed a mobility grant in the previous year N-1		-30%
10	The candidate consumed a mobility grant in the previous year N-2		-10%
TOTAL			45pts

**Interview:** During the interview, the following will be taken into account:

- Students will be evaluated in relation to their motivation as well as to the oral in English or/and the language of the destination country.
- The Adequacy of the study of the host university with those of the University of El Oued.
- The research plan for PhD students duly signed by the thesis supervisor (work plan for Master 2).

#### Checking file documents

##### Bachelor or Master

	Name	Application form	Inscription certificate	Classification certificate*	CV	Recommendation letter	Motivation letter	English level certificate	Language of destination if available	Copy of passport	Special needs certificate	People with low incomes
1		✓										
2		✓										
3		✓										
4		✓										
5		✓										

\* Contact your administration for a special model

PhD[illegible]

\* supplement descriptive of diploma

## Evaluation of complete documents

Bachelor or Master

[illegible]PhD[illegible]

## Results

### Bachelor

<b>Name</b>	<b>Rank</b>
	1
	2
	3

### Master

<b>Name</b>	<b>Rank</b>
	1
	2
	3

### PHD

<b>Name</b>	<b>Rank</b>
	1
	2

Names, qualities and signatures of selection committee members.